

# NEW ENTRANTS TO FARMING WORKSHOP 3



## RECORDS & WHAT TO EXPECT AT AN INSPECTION

25<sup>TH</sup> JANUARY 2017



# Why Keep Records?

- Traceability
- Food safety & animal health
- Flock/herd performance (physical & financial)
- Inspections – check keepers comply with ID & traceability law (EU & Scottish)



# Objectives of an Inspection



- Comprehensive holding based checks
  - Livestock
  - Land
  - Cross Compliance
- Verify farm records are complete, up-to-date and accurate
- Produce an inspection report
- Take appropriate action if non-compliance

# Animal Health Registration



- Register as a livestock owner
- Notify them where your livestock are kept
- Receive a herd or flock mark (UK123456).


Animal Health - Inverness  
01463 728 800

Animal Health - Inverurie  
01467 626 610

# SHEEP



# Sheep Holding Register



**HOLDING REGISTER**

Address of Holding

Postcode

CPH Number

Flock/Herd Number of this CPH

Species (Sheep or Goats)

Type of Production (e.g. milk, meat)

Name of Registered Keeper

Address of Keeper (if different from above)

Postcode

# Sheep Records - Compulsory



- ✓ Replacement tag record
- ✓ Record of tagging
- ✓ Record deaths (commonly missing)
- ✓ Continuous records
- ✓ SAMUs – Movement Documents
- ✓ Keep for 3 years

# Sheep Record – Way Forward



- ✓ Keep system simple
- ✓ Ensure sheep tagged properly
- ✓ Ensure records up to date
- ✓ Do anything – RECORD IT



# Records – Record of ID

## Record of Identification of Animals

1	2	3	4	5	6	7
<b>Date of Identification of Animals</b>	<b>Identification of animal(s) or Cross Ref. to list: - Individual numbers - Flock marks for slaughter animals</b>	<b>Number of Animals Identified</b>	<b>Year of Birth</b>	<b>Breed</b>	<b>Genotype (if known)</b>	<b>Own Use</b>
16/07/2011	UK523411	50	2011	BFx		Store lambs
20/09/2011	UK0523411 00001 – 00100	100	2011	BFx		Ewe lambs for sale
20/09/2011	UK0523411 00101 – 00105	5	2005	BF		5 crop ewes tagged for the first time
20/09/2011	UK0523411 00106	1	2011	BF		Ram lamb

# Records - Replacements

## Record of Replacement Tags

1	2	3	4
<b>Date of replacement</b>	<b>Replacement Identifiers Individual Number or Flock Marks</b>	<b>Cross reference with previous identifier (if known)</b>	<b>Comments/ Reason for Replacement</b>
25/09/2011	UK012345600118	UK523456	Slaughter tag upgraded – bought in animal. Holding of birth home farm 83/548/1900 – High farm 85/789/0001 – UA – On Farm
26/09/2011	UK123456	Unknown	Slaughter tag replaced with red EID Slaughter tag
27/09/2011	UK012345600151	UK123456000023	Old tags replaced with Full EID Homebred
28/09/2011	UK012345600300	Unknown	Lost tags on ewe – Red Full EID replacement
28/09/2011	UK012345600301	UK052345600023	Lost tag bought in sheep – Red Full EID replacement
30/09/2011	UK123456	UK123456	Homebred slaughter EID tag replacement

# Records - Continuous Register ON



**FARM  
ADVISORY  
SERVICE**

## Continuous Register for Calendar Year 2011

Total Number sheep/goats on holding as at 1st January: 501 Date Entered: must be before 1st Feb

1	2	3	4	5	6	7	8
Date	Event: - movement on/off - death - births (annual total) - lost or found	Number of Animals	Identification of animal(s) or Cross Ref. to list: - Individual numbers - Flock marks for slaughter animals	CPH/Location Animals moved to/ from	Hauliers Name and Registration Number.	Running Total	Own use
01/01/2011						501	
05/01/2011	On	20	UK554321 - 10 UK552130 - 10	96/800/0001 Home Farm	Self SM52 DXR	521	
06/01/2011	On	4	UK0523110 00100 - 00104	96/800/0001 Home Farm		525	
11/01/2011	On	40	ScotEid Ref 265431	95/807/8301 Caledonian Mart	Self SM52 DXR	565	
02/03/2011	On	30	UK0543211	96/800/0001 Home Farm	Self SM52 DXR	595	Hoggs Returned from wintering
02/03/2011	On	10	UK543211	96/800/0001 Home Farm	Self SM52 DXR	605	Store lambs returned from grass
05/03/2011	Found	5	UK543211	96/800/0001 Home Farm	A Donald SF55 FGH	610	Store lambs lost at grass
01/05/2011	Born	201				811	

# Records - Continuous Register OFF



**FARM  
ADVISORY  
SERVICE**

## Continuous Register for Calendar Year 2011

Total Number sheep/goats on holding as at 1st January:      Date Entered:      must be before 1st Feb

1	2	3	4	5	6	7	8
Date	Event: - movement on/off - death - births (annual total) - lost or found	Number of Animals	Identification of animal(s) or Cross Ref. to list: - Individual numbers - Flock marks for slaughter animals	CPH/Location Animals moved to/ from	Hauliers Name and Registration Number.	Running Total	Own use
01/01/2011						501	
05/01/2011	Off	10	UK554321 - 5 UK552130 - 5	95/807/8301 Caledonian Mart	Self SM52 DXR	491	
06/01/2011	Death	4	UK0523110 00100 - 00104	Douglasbrae Keith		487	
11/01/2011	Off	40	ScotEid Ref 265431	95/807/8301 Caledonian Mart	Self SM52 DXR	447	
02/10/2011	Off	30	UK0543211	88/800/0001 Roadside Farm	Self SM52 DXR	417	Hoggs to wintering
02/10/2011	Off	15	UK543211	88/800/0001 Roadside Farm	Self SM52 DXR	402	Store lambs to grass
05/10/2011	Lost	5	Ewes			397	Lost at dipping
06/10/2011	Death	1	Unknown (ewe)	Douglasbrae		396	
7/10/2011	Death	1	UK543211 (lamb)	Grayshill		395	
8/10/2011	Off	5	UK0543211 00095,96,98,100,101	89/790/8008 UA Stirling	Self SM52 DXR	390	

# Recording Sheep Deaths

- Record all animals, even if not yet tagged.

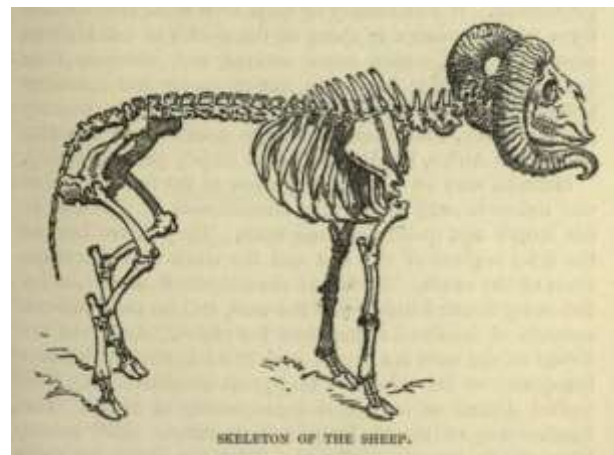
## Continuous Register for Calendar Year 2010

Total Number sheep/goats on holding as at 1st January: 623

Date Entered: 3/1/2010

must be before 1st Feb

1	2	3	4	5	6	7	8
Date	Event:	Nos of Animals	Identification of animal(s)	CPH/Location	Hauliers	Running Total	Own use
25/08/2010	Dead	1	UK012345600118	Douglasbrae		660	
25/09/2010	Dead	1	UK012345 unkown	Douglasbrae		659	



# Annual Inventory



- Now online, paper form available
- 1 form per BRN
- Details sheep numbers present at farm codes used by your business on 1<sup>st</sup> December
- Must be completed
- SGRPID will use the information at inspection
- Can increase chance of inspection if not completed



# Movement Documents



- Completed for all moves
  - (unless under a concession)
- Food Chain info must be completed
- Individual MDs for animals to and from shows
- Market line = movement document
  - Remember to note vehicle registration/driver information



# Movement Documents

## INVOICE

A Farmer  
Bogend Farm  
Stirling  
Stirlingshire  
FK7 7UT



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FK7 7LS  
Tel: - (01786) 450 922  
Fax: - (01786) 473 332  
www.caledonian-marts.com

ACCOUNT:	SALE	STIRLING STORE	DATE (TAX POINT)	02/05/11	53065
LOT	QTY	DESCRIPTION	WEIGHT	PRICE	AMOUNT
50	1	SUF EWE & 1 LAMB UK542125	8043-SA		149.00
58	4	CRO EWE & 4 LAMB UK541361	11471-SA	134.00	536.00
64	10	CHE EWE & 20 LAMB UK560321		175.00	1750.00
			Gross		2435.00
			Net		2435.00

40 STORE SHEEP

Av. 60.88pph

95/123/0021  
Bogend  
Stirling

Handwritten: Haulage - Self SM52DXR

# Permit Number



- If you do not have one enter “None” or put a score in the box
- If you are hauling animals over 65km (40 miles) – you must register with animal health to obtain a Permit Number

# Sheep Movements - Concessions



- Stock graze on a seasonal holding within 5 miles of the main holding and do not mix with another keepers animals
- A crofter uses an active share of the common grazing within the same township and the keeper does not change
- Holdings covered by a licence (7000 keeper)

# 5 Mile Concession

- Only for seasonal or short term grazings within 5 miles of the main holding as the crow flies
- The animals must not mix with other keepers stock in the field



# Sheep Concessions



- The keeper must be registered at that holding with animal health
  - There is no need to:
    - Record movement details
    - Complete a movement document
    - Report movements to SAMU
    - Tag animals if moved before they are 9 months old
- Main holding flock mark can be used

# 7000 Keepers Licence



- Issued by RPID office
- Allows a landless business to operate as if there was a Main CPH and seasonal holdings covered by a 5 mile concession
- One holding nominated as Main CPH and its flock mark used

# ScotEID



[www.scoteid.com](http://www.scoteid.com)



## LIVESTOCK TRACEABILITY

### EID RESEARCH

### ScotEID - Scottish EID Livestock Traceability Research

ScotEID works closely with the Scottish livestock sector & Scottish Government to design, develop and deliver solutions to ensure robust traceability and minimise legislative difficulties.

Scottish **sheep, pig & cattle** keepers can register with ScotEID in order to meet or minimise current legislative requirements.



[Click to register with ScotEID](#)

### Login

Username or e-mail: \*

Password: \*

[Register with ScotEID](#)

[Forgotten Passwords](#)

### Navigation

- [Home](#)

### Sheep

- [Keeper Guidance](#)
- [Lookup Non-member IDs](#)

### Cattle

- [BVD lookup](#)
- [BVD Guidance](#)
- [Beef Efficiency Scheme](#)
- [Scotch Potential Eligibility Cattle Checker \(SPECC\)](#)

### Pigs

- [Keeper Guidance](#)

### Research

- [Research](#)

### News

#### 28/12/2016: ScotMoves Registration

If you currently have cattle on linked holdings (or will have on the 1st January 2017) and you have not yet returned your ScotMoves Application Form, you must do so immediately. If you did not receive a form from ScotEID, please click on the link to download a form, then complete and post, fax, or scan and email back to ScotEID. ScotMoves will be available online from the 1st January to those that have registered.

ScotEID will be open on the 1st, 2nd, and 3rd of January 2017.

#### 12/12/2016: BES tagging update

Tissue tagging lists are now available from on the 'tagging' tab on BES. If there is no tab available, then for the period 1st Jan to 1st Jun 2016, none of your calves have been selected for the genotyping tissue tags. If you require more information, please contact RPID on 0300 300 2222 or [BESMailbox@gov.scot](mailto:BESMailbox@gov.scot).

#### 12/12/2016: Sheep and goat Inventory and December Survey

All sheep & goat keepers should have received an Inventory or Survey either by email or in the post, please complete, as soon as possible. The best way to do this is online. The link and password are in your email or printed on your form. If you are a sheep or goat keeper but haven't received a form, please check your emails. Otherwise please contact the Scottish Government at 0300 244 9725 (ScotEID cannot issue the emails or the forms).

More information is available at [www.gov.scot/Topics/Statistics/Browse/Agriculture-Fisheries/Publications/SGAI-DAS](http://www.gov.scot/Topics/Statistics/Browse/Agriculture-Fisheries/Publications/SGAI-DAS)

Register Here



# Tagging Rules



# EID Tag - Which Ear?

- Recommended left ear when standing behind



The electronic tag  
should be inserted in  
the left ear as you look  
from behind the sheep

# Tagging Rules – The Basics



- Lambs do not need tagged until:
  - 9 months of age or...
  - Leaving holding of birth (CPH) prior to 9 months old
    - (Unless under a concession)
- Lost tags - replace within 28 days of discovery and note in records

# Tagging Rules – Store/Fat

- Best for animals sold slaughter / store
- ONLY to be used in animals under 12 months



- Easy to record batches of lambs

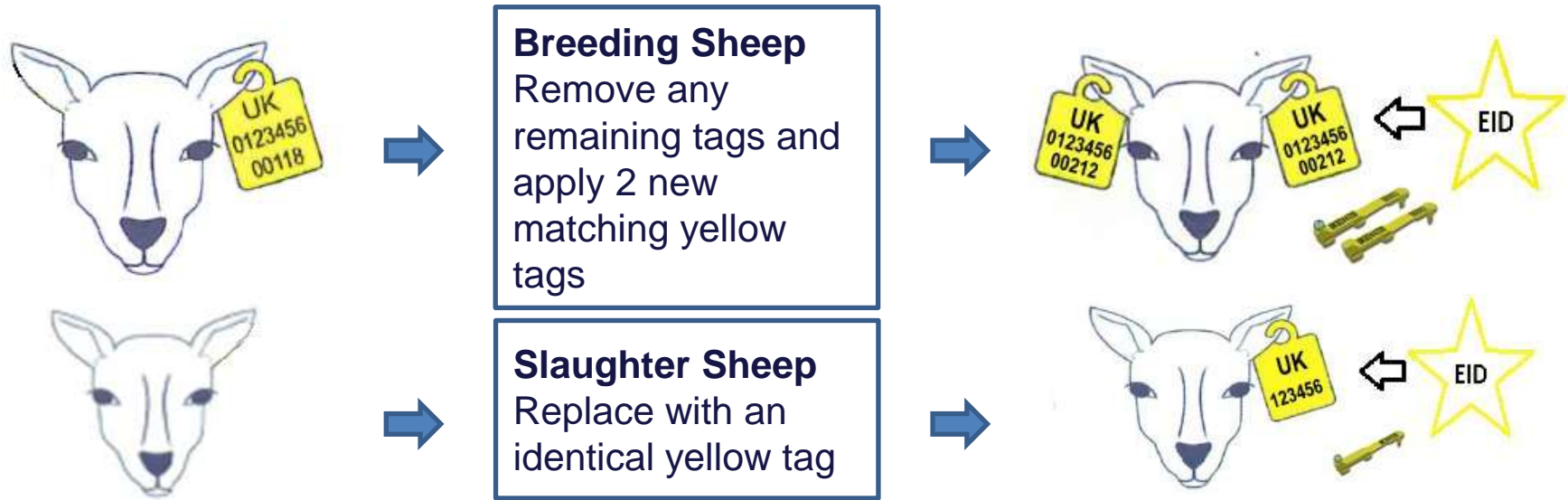
# Tagging Rules - Breeding

- Sheep being retained or sold for breeding
- For all sheep over 12 months old



- Records to detail full individual ID

# Replacements - Homebred Sheep



Record Replacement - date, individual flock number and original tag, reason

Record of Replacement Tags			
Date of replacement	Replacement Identifiers:	Previous identifier:	Comments/ Reason for Replacement
25/09/2011	UK012345600212	UK012345600118	One tag lost – remaining tag removed and replaced with two matching tags
25/10/2010	UK123456	UK123456	Slaughter tag replaced. Animal on holding since birth
25/10/2010	UK012345600118	Not Known	Home bred animal original tags lost replaced with two matching tags

# Replacements - Bought In Sheep



**Breeding Sheep**  
Remove any remaining tags and apply 2 new matching red replacement tags



**Slaughter Sheep**  
Replace with an red replacement tag



Record Replacement - date, individual flock number and original tag, reason

Record of Replacement Tags			
Date of replacement	Replacement Identifiers:	Previous identifier:	Comments/ Reason for Replacement
25/10/2010	UK012345600112	UK052345600118	Remaining tag removed. Replaced with two matching Red tags
25/10/2010	UK123456	UK523456	Slaughter tag replaced with Red slaughter tag – bought in animal

# Selling Old Sheep

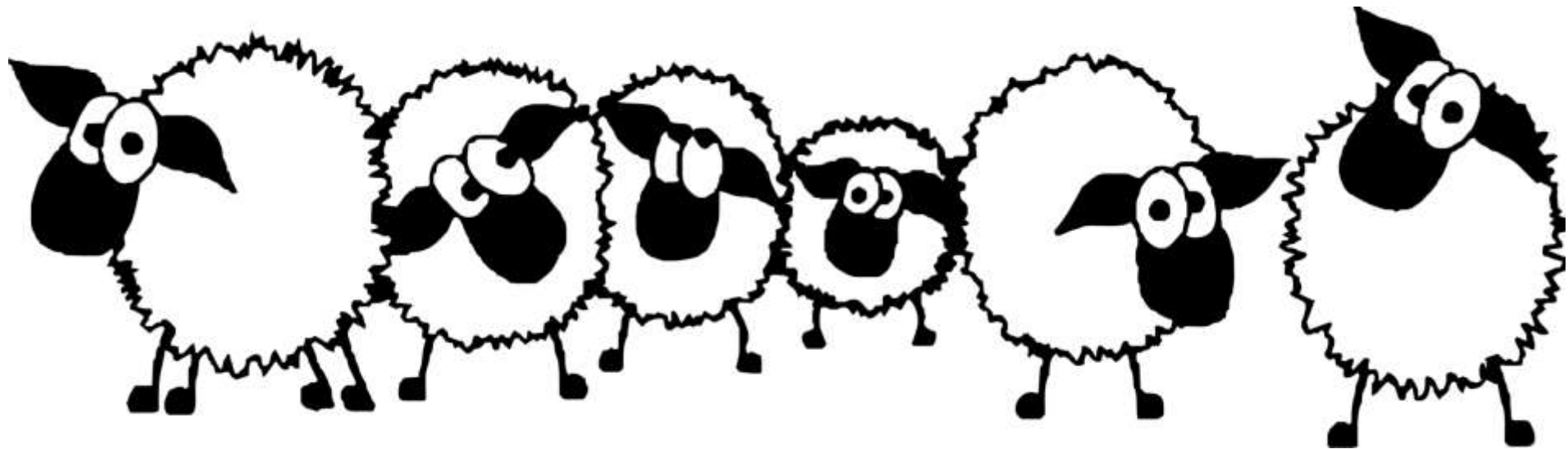


- Sheep born before 2010 (pre-EID)
- Must be fully recorded when sold, either:
  - Tag numbers noted individually
  - Upgrade tags to EID
- DO NOT use a slaughter tag!



# Damaged / Unused Tags

- Keep note of any damages or unused tags
- Helps track/explain tagging queries



# Sheep Inspection



- Main Elements:
  1. Keeper Registration
  2. Records
  3. Completing Movement Documents
  4. Notifying moves to SAMU
  5. Tagging

# Sheep Inspection Day



- The Records:
  - Cross check all on/off movements for past 12 months
- The Sheep:
  - Total head count
  - Check a portion of the flock (60 sheep) for correct tagging requirements – may need to see more if issues found.
- Damaged/Unused tags.

# Sheep Conclusion



**DO ANYTHING**



**RECORD IT**

# CATTLE



# Cattle Records - Compulsory



- ✓ Herd Register
- ✓ CTS Notifications
- ✓ Passports
- ✓ Tagging
- ✓ ScotMoves (if applicable)

# Male/Female Herd Registers



# Male/Female Herd Registers



Male cattle One entry for each animal on your holding				Male animals born into herd	Male Cattle moved onto holding			Male Cattle moved off or died on holding			9 For Herd owner's use			
1 Ear-tag	2 Date of Birth			3 Breed	4 Dam's (and surrogatedam's) ear-tag number Optional: Sire identity number	5 Date of movement			6 Holding (or premises) from which moved and name and address or CPH of person from whom delivery taken	7 Date of movement or death			8 Holding (or premises) to which moved and name and address or CPH of person taking delivery	
	D	M	Y			D	M	Y		D		M		Y
UK582801 200467	30	11	13	GA	Dam: DE01155 45034 Surr. Dam: Sire: UK582801 300363	30	11	13	85/523/0001 ANOTHER FARM	16	11	13	84/582/8012-01 ROYAL HIGHLAND CENTRE	ELVIS
UK582801 200467	30	11	13	GA	Dam: DE01155 45034 Surr. Dam: Sire: UK582801 300363	22	6	14	84/582/8012-01 ROYAL HIGHLAND CENTRE	27	11	14	85/536/8300-01 LANARK AUCTION MART	ELVIS
UK582801 200467	30	11	13	GA	Dam: DE01155 45034 Surr. Dam: Sire: UK582801 300363	29	11	14	85/536/8300-01 LANARK AUCTION MART	1	12	14	66/962/8001-01 THAINSTONE CENTRE	ELVIS
UK560308 601713	06	09	08	AA	Dam: UK560308 600565 Surr. Dam: Sire: UK560308 600950	15	2	14	75/235/0025 YONDER HILL	21	3	14	66/962/8001-01 THAINSTONE CENTRE	BO-JANGLES (SOLD)
UK501967 101541	26	04	12	AA	Dam: UK501967 400984 Surr. Dam: Sire: UK541889 300684	7	4	14	66/962/8001-01 THAINSTONE CENTRE	12	7	14	66/005/8004 ECHT PLEASURE PARK	BILLY-BOB
UK501967 101541	26	04	12	AA	Dam: Surr. Dam: Sire:	12	7	14	66/005/8004 ECHT PLEASURE PARK	26	7	14	86/609/8010 THE SHOWFIELD	BILLY-BOB
UK501967 101541	26	04	12	AA	Dam: Surr. Dam: Sire:	26	7	14	86/609/8010 THE SHOWFIELD	22	4	15	91/40/8600-01 DINGWALL AUCTION MART	BILLY-BOB
UK501967 101541	26	04	12	AA	Dam: Surr. Dam: Sire:	22	4	15	91/40/8600-01 DINGWALL AUCTION MART	13	5	15	66/962/8001-01 THAINSTONE CENTRE	BILLY-BOB (SOLD)





# Male/Female Herd Registers



Continuous Herd Record - Males		Running Totals		
Date	Events/Comments	Steers	Bulls and Bull calves	TOTAL
01/01/2016	OPENING NUMBERS	50	1	51
11/01/2016	SOLD 2 PRIME STEERS	48	1	49
12/01/2016	SOLD 3 PRIME STEERS	45	1	46
12/06/2016	5 CALVES BORN	45	6	51
14/08/2016	CASTRATED AND DEHORND 5 BULL CALVES	50	1	51

# Male/Female Herd Registers



## Timescales for completing the herd register:

- movements
  - 48 hours of the movement taking place
- birth of any other calf
  - 30 days
- a death
  - 7 days
- eartag replacement where the eartag number is changed
  - 36 hours of the replacement

Holding registers must be retained for 10 years from the end of the calendar year in which the last entry was made.

# BCMS / CTS Online



The screenshot shows the CTSonline website interface. At the top, there is a navigation bar with links for 'Contact Us', 'Accessibility', 'Privacy', 'Terms and Conditions', 'Information for Keepers', and 'Contact BCMS'. The main header features the 'CTSonline' logo and the tagline 'the easy way to check and report your cattle information'. A 'NEW USERS' button is prominently displayed, with a 'Log in' button below it. A green-bordered box highlights the 'How do I get started?' section, which outlines a three-step process: 1. Register with the Government Gateway, 2. Enrol for CTS Online, and 3. Log in to CTS Online. The left sidebar contains a menu with options like 'View Cattle Summary', 'Register Births', 'Register ON Movements', 'Report Death of a Regulated Animal', 'Report Death of Unregulated Animal', 'View Animal Details and History', 'Uploads and Downloads', 'Problem Summary', 'BCMS Accessibility', 'BCMS Privacy', 'BCMS Terms and Conditions', 'Information for Keepers', 'Contact BCMS', and 'Holding Enrolments'. The main content area includes sections for 'Applications with Northern Irish sites', 'Continuation Sheet', 'Need help using CTS Online?', 'Applying for a cattle passport: avoid common errors', 'Which BCMS Address should I use?', 'What can I do with CTS Online?', and 'Agent Access'.

<https://secure.services.defra.gov.uk/wps/portal/ctso>



## CTSonline

the easy way to check and report your cattle information

### CTS Online

#### Login

New user? [Register](#)

Please choose:

**User ID & password**

[Digital certificate](#)

12 DIGIT USER ID (ALLOCATED BY BCMS)

Enter your User ID & password:

User ID

[Forgotten your User ID?](#)

Password

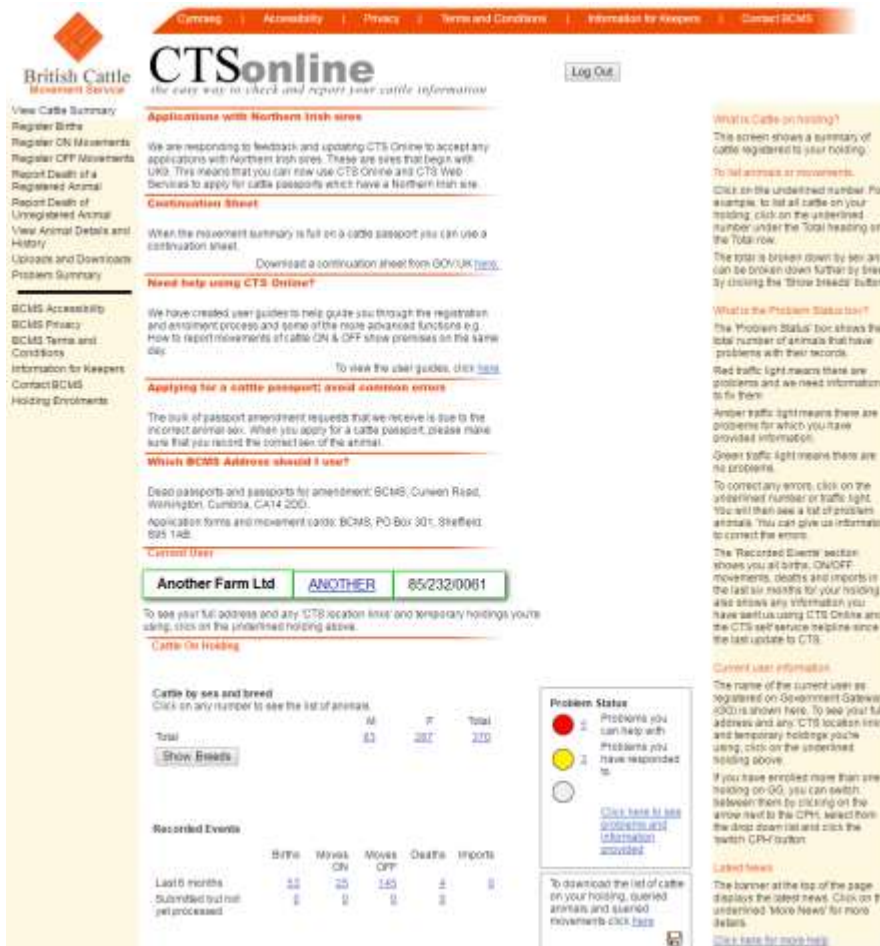
[Forgotten your password?](#)

Cancel

Log in 

When you have finished your online session, you should either close the browser or log out.  
Please do not use the browser back button as it may not function as expected.

# CTS



**CTSonline**  
the easy way to check and report your cattle information

**Applications with Northern Irish sites**

We are responding to feedback and updating CTS Online to accept any applications with Northern Irish sites. These are sites that begin with UK9. This means that you can now use CTS Online and CTS Web Services to apply for cattle passports which have a Northern Irish site.

**Contributions Sheet**

When the movement summary is full on a cattle passport you can use a contribution sheet.

Download a contribution sheet from GOV.UK [here](#).

**Need help using CTS Online?**

We have created user guides to help guide you through the registration and amendment process and some of the more advanced functions e.g. how to report movements of cattle ON & OFF show premises on the same day.

To view the user guides, click [here](#).

**Applying for a cattle passport: avoid common errors**

The bulk of passport amendment requests that we receive is due to the incorrect animal sex. When you apply for a cattle passport, please make sure that you record the correct sex of the animal.

**Which BCMS Address should I use?**

Dead passports and passports for amendment: BCMS, Culwen Road, Warrington, Cheshire, CA14 2DD.  
Application forms and movement cards: BCMS, PO Box 301, Sheffield, S25 1AB.

**Current User**

Another Farm Ltd   ANOTHER   85232/0061

To see your full address and any CTS location lines and temporary holdings you're using, click on the underlined holding above.

**Cattle On Holding**

**Cattle by sex and breed**

Click on any number to see the list of animals.

	M	F	Total
Total	63	387	450

[Show Breeds](#)

**Recorded Events**

	BIRTH	Moves ON	Moves OFF	Deaths	Imports
Last 6 months	22	20	145	4	0
Submitted but not yet processed	0	0	0	0	0

**Problem Status**

- Problems you can help with
- Problems you have responded to
- Problems you have not responded to


[Click here to see PROBLEMS you have responded to](#)

[Click here to see PROBLEMS you have not responded to](#)

To download the list of cattle on your holding, queried animals and queried movements click [here](#).

## CATTLE SUMMARY

- LIST OF CATTLE CAN BE DOWNLOADED
- SHOWS M & F CATTLE SUMMARY
- **MUST MATCH BLUE & RED HERD BOOK**
- SHOWS RECENT EVENTS
- HIGHLIGHTS PROBLEMS BETWEEN YOUR RECORD AND BCMS RECORDS



**British Cattle  
Movement Service**

Cymraeg | Accessibility | Privacy | Terms and Conditions | Information for Keepers | Contact BCMS

## CTSonline

*the easy way to check and report your cattle information*

Log Out

## RECORD BIRTHS

**Current User**

ANOTHER FARM LTD    ANOTHER    85/232/0061

To see your full address and any 'CTS location links' and temporary holdings you're using, click on the underlined holding above.

**Register Birth**

1. Add one or more births to the list

Eartag

Date of Birth  (e.g. 28/01/2008)

Breed

Sex  M  F

Genetic Dam

Surrogate Dam

Sire

2. Check the list of births and correct any errors

You have not yet added any animals to the list

Eartag	Date of Birth	Breed	Sex	Genetic Dam	Surrogate Dam	Sire

3. Send the list of Births to BCMS

**To register a birth**

1. Enter the animal's birth details and click the 'Add to list' button. The details will move to section two. You can then enter another calf's details. [Click here to see information about Warnings and Errors](#)
2. To edit an animal in the list, choose an animal to amend by clicking on the circle to the left of the eartag number, and select the 'Edit' button. The animal's details will show in section one for you to amend. When completed click the 'Replace in list' button.
3. To send your list to BCMS, click the 'Send' button.

**What happens next?**

After you send your movements, you will see a receipt. You can print the receipt and keep it for your own records.

**Hints and tips**

Eartag - you only need to enter any three or more digits to find eartags that match those numbers. If more than one eartag is shown, select the correct one from the drop-down list.

Date - to select a date, you can click the calendar button.

Breed - to find the correct breed in the list, type in the first letter and it will show breeds starting with that letter.

The breed code you enter for the first calf you register will stay in the breed box until you choose another code from the drop-down list.

[Click here for more help](#)

[Click here for Upload Birth help](#)



**British Cattle**  
Movement Service

- View Cattle Summary
- Register Births
- Register ON Movements
- Register OFF Movements
- Report Death of a Registered Animal
- Report Death of Unregistered Animal
- View Animal Details and History
- Uploads and Downloads
- Problem Summary

- BCMS Accessibility
- BCMS Privacy
- BCMS Terms and Conditions
- Information for Keepers
- Contact BCMS
- Holding Enrolments

# CTSonline

*the easy way to check and report your cattle information*

Log Out

## RECORD MOVE ON

### Current User

**Another Farm Ltd** | ANOTHER | 85/232/0061

To see your full address and any 'CTS location links' and temporary holdings you're using, click on the underlined holding above.

### Register ON movement

1. Add one or more movements to the list

Eartag	<input type="text"/>	
ON movement date	<input type="text"/>	(e.g. 28/01/08)
		<input type="button" value="Add to list"/>

2. Check the list of movements and correct any errors

You have not yet added any animals to the list

Eartag	ON movement date	
<input type="button" value="Check Breed/Sex"/>		<input type="button" value="Edit"/> <input type="button" value="Delete"/>

3. Send the list of movements to BCMS

### To register an ON movement

1. Enter the animal's eartag and enter the date of the movement. Click the 'Add to list' button. The details will move to section two. You can then enter your next movement.

If the eartag number you have entered does not exactly match any animal registered on CTS, you may be shown one or more near matches to choose from.

[Click here to see information about Warnings and Errors](#)

2. To edit an animal in the list, choose an animal to amend by clicking on the circle on the left of the eartag number, then click the 'Edit' button. The movement details will show in section one for you to amend. When completed, click the 'Replace in list' button.

You can check your animal details with the information held on CTS. When you have entered a list of animals in section two, click the 'Check' button. This will show you the breed and sex of all the animals listed in section two.



**British Cattle**  
Movement Service

# CTSONline

the easy way to check and report your cattle information

Log Out

## RECORD MOVE OFF

- View Cattle Summary
- Register Births
- Register ON Movements
- Register OFF Movements
- Report Death of a Registered Animal
- Report Death of Unregistered Animal
- View Animal Details and History
- Uploads and Downloads
- Problem Summary

- BCMS Accessibility
- BCMS Privacy
- BCMS Terms and Conditions
- Information for Keepers
- Contact BCMS
- Holding Enrolments

### Current User

**Another Farm Ltd**   ANOTHER   85/232/0061

To see your full address and any 'CTS location links' and temporary holdings you're using, click on the underlined holding above.

### Register OFF movement

1. Add one or more movements to the list

Eartag	<input type="text"/>	<input checked="" type="checkbox"/>
OFF movement date	<input type="text"/>	 (e.g. 28/01/08)
<input type="button" value="Add to list"/>		

2. Check the list of movements and correct any errors

You have not yet added any animals to the list		
<u>Eartag</u>	<u>OFF movement date</u>	
<input type="button" value="Edit"/> <input type="button" value="Delete"/>		

3. Send the list of movements to BCMS

### To register an OFF movement

1. Enter the animal's eartag or select it from the drop-down list, and enter the date of the movement. Click the 'Add to list' button. The details will move to section two. You can then enter your next movement.

If the animals moved on the same date to another holding for which you are enrolled to use CTS Online, you can report the ON movements at the same time. Click in the 'Option to register ON movement' check box and select the holding they moved to from the drop-down list. (If you are only enrolled for one holding you will not see this option.)

[Click here to see information about Warnings and Errors](#)

2. To edit an animal in the list, choose an animal to amend by clicking on the circle on the left of the eartag number, then click the 'Edit' button. The movement details will show in section one for you to amend. When completed click the 'Replace in list' button.

3. To send your list to BCMS, click the 'Send' button.





British Cattle  
Movement Service

- View Cattle Summary
- Register Births
- Register ON Movements
- Register OFF Movements
- Report Death of a Registered Animal
- Report Death of Unregistered Animal
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# CTSonline

*the easy way to check and report your cattle information*

Log Out

## RECORD DEATHS

### Current User

Another Farm Ltd	<a href="#">ANOTHER</a>	85/232/0061
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To see your full address and any 'CTS location links' and temporary holdings you're using, click on the underlined holding above.

### Report Death of a Registered Animal

1. Add one or more Deaths to the list

Eartag	<input type="text"/>	<input checked="" type="checkbox"/>
Death date	<input type="text"/>	<input type="checkbox"/> (e.g. 28/01/08)

2. Check the list of deaths and correct any errors

You have not yet added any animals to the list

Eartag	Death date

3. Send the list of Deaths to BCMS

### To register a Death

1. Enter the animal's eartag or select it from the drop-down list, and enter the date of the death. Click the 'Add to list' button. The details will move to section two. You can then enter your next death.

[Click here to see information about Warnings and Errors](#)

2. To edit an animal in the list, choose an animal to amend by clicking on the circle on the left of the eartag number, then click the 'Edit' button. The death details will show in section one for you to amend. When completed click the 'Replace in list' button.

3. To send your list to BCMS, click the 'Send' button.

### What Happens next?

After you send us your deaths, you will see a receipt. You can print the receipt and keep it for your own records. **IMPORTANT. You must return passports for all dead animals to BCMS within 7 days of the date of death.**



**British Cattle Movement Service**  
**CTSonline**  
*the easy way to check and report your cattle information*

Current User: **Another Farm Ltd** | **ANOTHER** | 85/232/0081

**Problem Summary**

**Application Problems**  
 These are passport applications that have unresolved errors.

**Queried Movements**  
 These are cattle that have movements with unresolved errors.

**Animal History Movement Problems**  
 These are cattle with incomplete movement histories.

UK100001100001	●	Please click eartag number to provide information
UK100001200002	●	Please click eartag number to provide information
UK100001300003	●	Please click eartag number to provide information
UK100001400004	●	Please click eartag number to provide information
UK100001500005	●	Please click eartag number to provide information
UK100001600006	●	Please click eartag number to provide information
UK100001700007	●	Please click eartag number to provide information
UK100001100008	●	Please click eartag number to provide information

**Inferred Movements**  
 These are cattle that have movements automatically created by CTS to fix problems in the movement history.

**Other animals you have provided information on**

UK100001200009	Thank you for providing information on 18/01/2017
----------------	---

**Animal History Movement Problem**  
 This screen shows the details of one or more errors in an animal's movement history. You will see these errors if you are the current keeper of the animal, or if you are a previous keeper and the problem may relate to a movement on or off your holding.

This may include one of the following:

- a movement which you recently sent for one of your animals;
- a movement which a previous keeper sent for an animal which is now on your holding;
- a movement which you sent some time ago for an animal which has now left your holding;
- a missing movement.

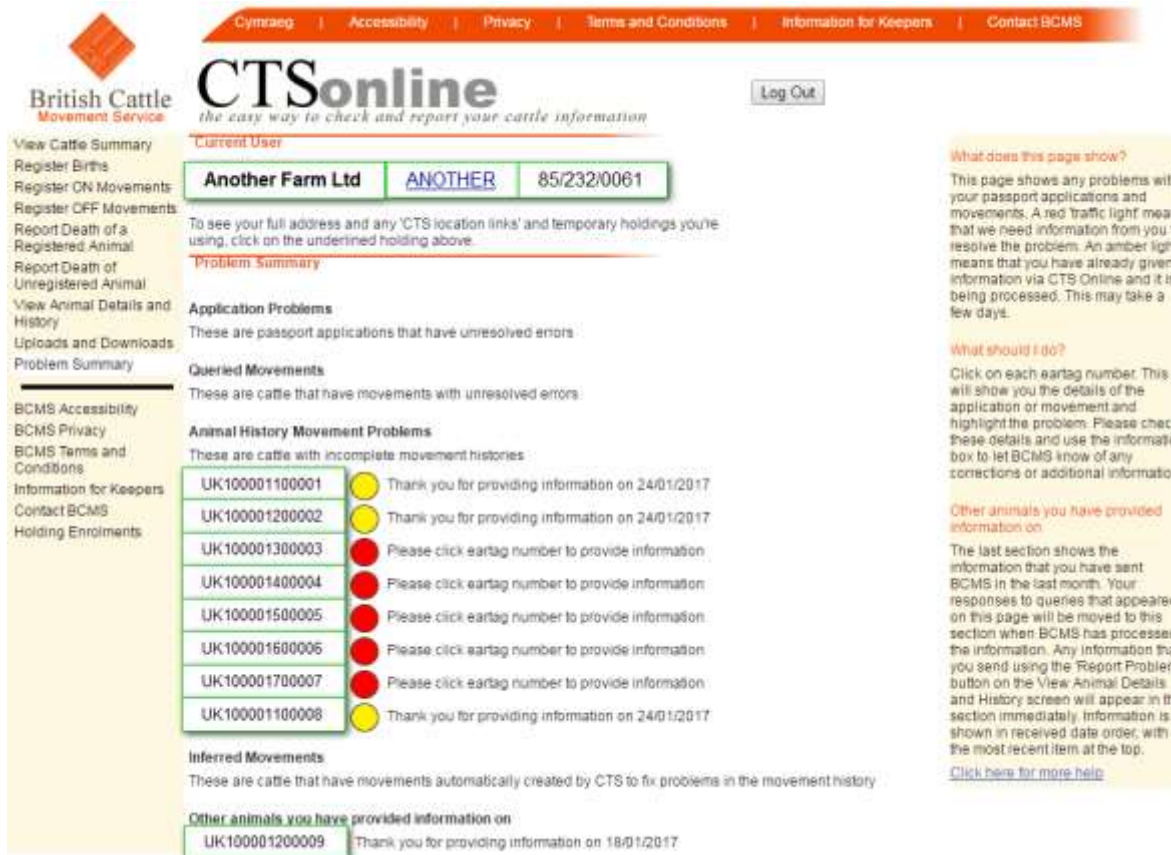
The areas indicated in red show where the problem arises, but please do not assume that the highlighted information is incorrect. You may find that this is correct and that another movement is wrong. You will need to look at the movement history as a whole.

**What should I do?**  
 If you are the current keeper of the animal, please check the Movement Summary pages at the front of the passport and use the information box to let BCMS know of any corrections or additional information. If you previously owned this animal, please check the details for each movement for your holding and use the information box to let BCMS know of any corrections or additional information. This information should be in your farm records. Please enter any missing information or corrections in the information box below. But if you need to report a new movement, please use the Register Movement screens.

[Click here for more help](#)

## PROBLEM SUMMARY

- RED LIGHTS NEED TO BE FIXED
- USUALLY SIMPLE TO FIX
  - DUPLICATE MOVEMENTS
  - ABATOIR NOT MOVED ON CORRECTLY
  - ANIMALS NOT REPORTED AS MOVED OFF HOLDING
- RED LIGHTS HERE OPEN YOU UP TO INSPECTION!



**British Cattle Movement Service**  
**CTSonline**  
*the easy way to check and report your cattle information*

Current User: **Another Farm Ltd** | **ANOTHER** | **85/232/0061**

**Problem Summary**

**Application Problems**  
 These are passport applications that have unresolved errors

**Queried Movements**  
 These are cattle that have movements with unresolved errors

**Animal History Movement Problems**  
 These are cattle with incomplete movement histories

UK100001100001	●	Thank you for providing information on 24/01/2017
UK100001200002	●	Thank you for providing information on 24/01/2017
UK100001300003	●	Please click eartag number to provide information
UK100001400004	●	Please click eartag number to provide information
UK100001500005	●	Please click eartag number to provide information
UK100001600006	●	Please click eartag number to provide information
UK100001700007	●	Please click eartag number to provide information
UK100001100008	●	Thank you for providing information on 24/01/2017

**Inferred Movements**  
 These are cattle that have movements automatically created by CTS to fix problems in the movement history

**Other animals you have provided information on**

UK100001200009	●	Thank you for providing information on 18/01/2017
----------------	---	---

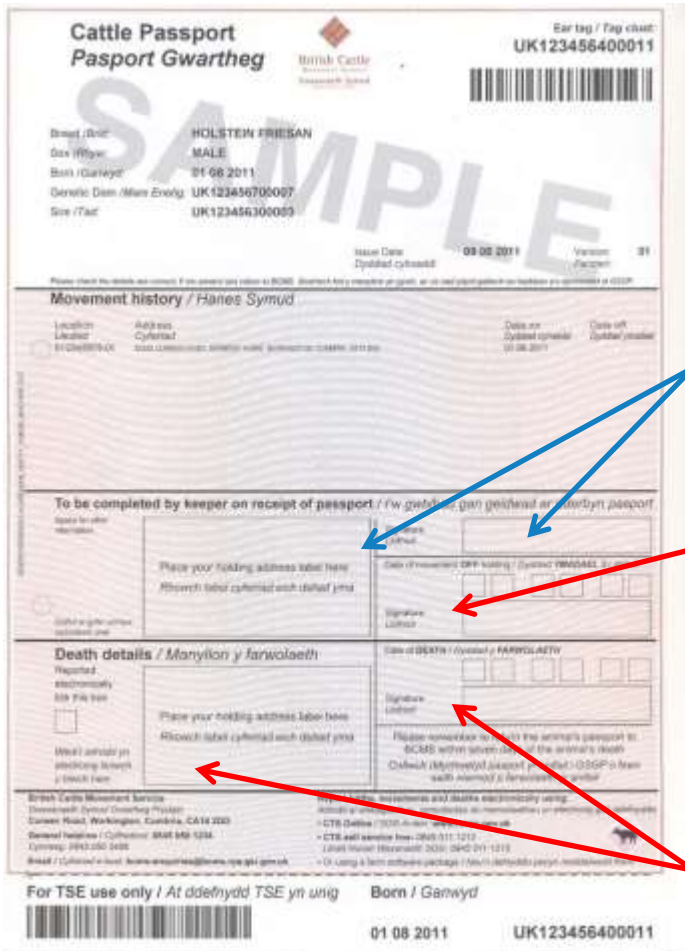
## PROBLEM SUMMARY

- YELLOW LIGHTS HAVE BEEN DEALT WITH!
- OTHER ANIMALS YOU HAVE PROVIDED INFORMATION FOR
  - HAS BEEN A YELLOW LIGHT, NOW BEING DEALT WITH BY BCMS

## **BCMS (CTS) Notifications**

- Register calves born on your holding no later than 27 days after birth, to obtain passport
- Any movements of cattle onto and off your holding –
  - within 3 days of the movement
- Any cattle deaths on your holding
  - within 7 days of the date of death
  - passport also completed and returned within 7 days of death
- Any lost or stolen animals reported to BCMS
  - within 7 days of becoming aware of the loss or theft
  - passport returned to BCMS within 7 days of becoming aware of loss or theft
- Notify BCMS of any cattle imported from within the EU, but outside GB
  - within 15 days of its arrival on your holding
  - making an application for a UK passport & sending foreign passport to BCMS
- Notify BCMS cattle imported from outside the EU
  - within 15 days of tagging the animal and no later than 35 days after import checks
  - make an application for a passport from BCMS

# Cattle Passports



**Cattle Passport**  
*Pasport Gwartheg*

British Cattle  
Research Board

Ear tag / Ffng chyd: UK123456400011

Breed / Breid: HOLSTEIN FRIESIAN  
Sex / Rhyfwr: MALE  
Born / Ganwyd: 01 08 2011  
Genetic Dam / Mwr Enwog: UK123456700007  
Size / Ffai: UK123456300005

Issue Date / Dyddiad cyflwyno: 03 05 2011

**Movement history / Hanes Symud**

**To be completed by keeper on receipt of passport / Fw gwrthoddi pan geirfaid ar dderbyn pasport**

Place your holding address label here / Rhwngoch llochlwr cyflwyno eich ddiarfa yma

Signature / Llochlwr

**Death details / Manylion y Farwolaeth**

Place your holding address label here / Rhwngoch llochlwr cyflwyno eich ddiarfa yma

Signature / Llochlwr

For TSE use only / At ddefnydd TSE yn unig

Born / Ganwyd: 01 08 2011

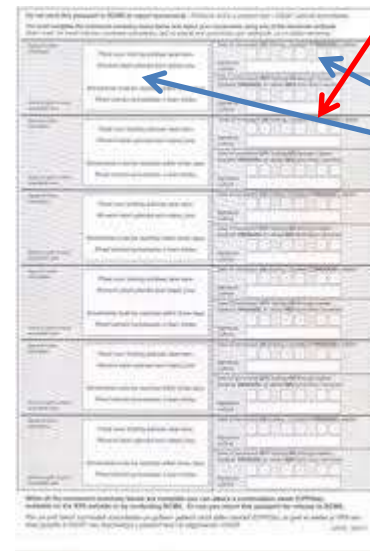
UK123456400011

Apply sticker with your holding details when born on your holding, plus sign.

Sign and date when animal moves off the holding for the first time.

Sticker, sign and date when animal dies, returning passport to BCMS.

Sign and date when animal moves off holding.



Apply sticker with your holding details every time an animal moves onto your holding, plus sign and date.

# Cattle Tagging



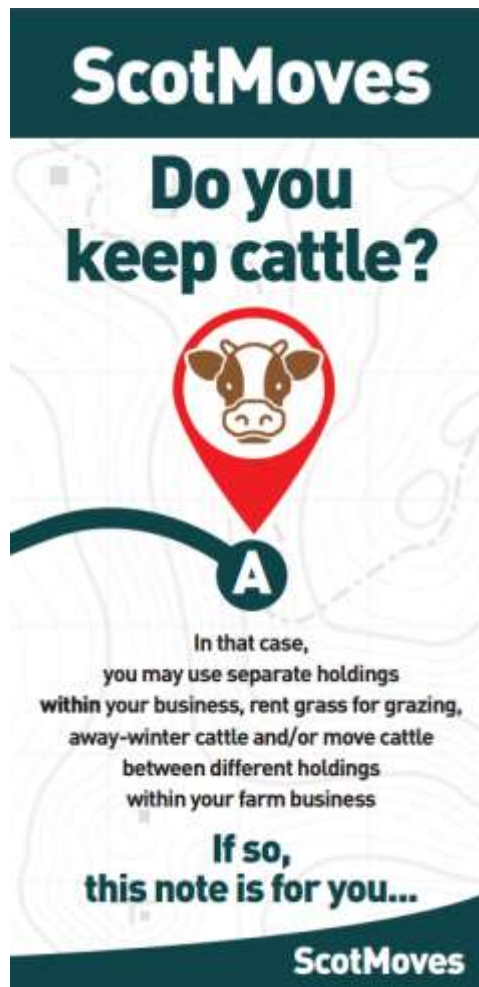
- '*Eartags*' should be applied one in each ear and bear the same unique identification code
- '*Replacement eartags*' should bear the same number if cattle were born after 1 January, 1998.
  - For older cattle a new tag number may be used and a new passport requested
- '*Cattle imported from within the EU*' must keep their original identification.

# Tagging Requirements

## Eartags


- All calves born on your holding, or cattle imported from outside the EU, must be tagged with Defra-approved eartags
  - beef calves
    - within 20 days of birth
- All animals leaving a holding must be tagged with both tags before they leave
- Cattle imported from outside the EU
  - within 20 days of release from import checks
- Replace illegible or lost eartags within 28 days of noticing the damage or loss

# ScotMoves



**ScotMoves**

**Do you keep cattle?**



**A**

In that case,  
you may use separate holdings  
within your business, rent grass for grazing,  
away-winter cattle and/or move cattle  
between different holdings  
within your farm business

**If so,  
this note is for you...**

**ScotMoves**

The poster features a background of a topographic map. A red location pin with a white circle containing a brown and white cow's head is positioned above a dark green circle with a white letter 'A'. The text is in various shades of green and white.

- End of linked holdings 31/12/16
- Animals under your keepership
  - Additional holdings, not main holding
  - Must record cattle moves on/off holdings
  - Must be recorded with 48 hours of movement
  - Show moves recorded on CTS, not ScotMoves
  - Will become an online herd register



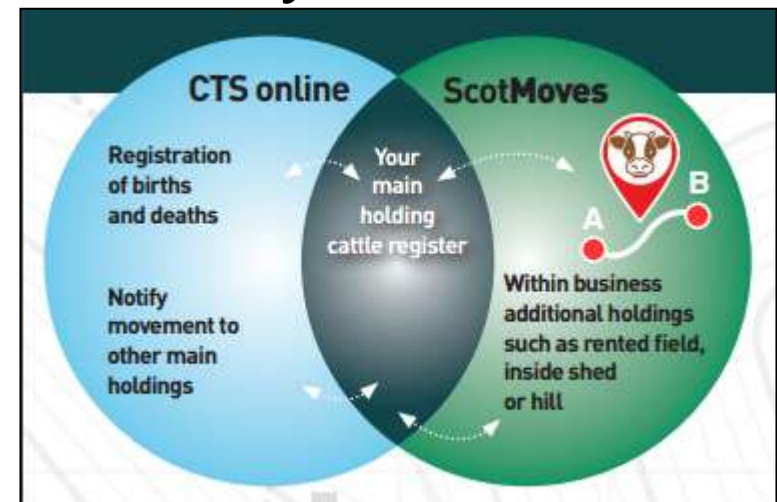
# What to Record, Where?

## CTS

- Births
- Deaths
- Private purchases
- Private sales
- Show movements

## ScotMoves

- Internal movements within your business



# Cattle Records - Way Forward



FARM  
ADVISORY  
SERVICE

- ✓ Keep system simple
- ✓ Ensure cattle tagged properly
- ✓ Timely calf registrations
- ✓ Ensure records up to date
- ✓ Do anything – RECORD IT

# Cattle Inspection Day (1)



- Inspectors arrive on-farm with list of cattle on your holding:
  - Passports cross checked
- Passport check (all passports)
  - Signed with stickers
- Movements – latest on & off movements checked against your records
- Deaths have been recorded & moved off
- Replacement tags – order details & use

# Cattle Inspection Day (2)



- Look at cattle:
  - Check every animal for double tags
    - Includes calves!
    - Ensure tags match passports.
  - Check breed & sex of animals match passport.
  
- May also ask to see medicine records.

# Cattle Conclusion



**DO ANYTHING**



**RECORD IT**

# MOVEMENT RESTRICTIONS



- Introduced in 2002
- Aim to reduce spread of livestock disease
- Imposes standstill periods when animals brought onto a holding
  - Cattle & Sheep = **13 days** standstill
  - Pigs = **20 days** standstill

# Separation Agreements



- Standstill periods may be avoided if an approved Separation Agreement is in place
- Animals brought onto the holding must be kept separate for the period of the standstill
- The standstill will only apply to the animals brought onto the holding, not existing stock
- Some exemptions in place - see note in pack

# LAND



- To make an eligible claim for BPS, LFASS, Beef Calf Scheme, Young Farmers/New Entrants Grants etc.:
  - Claimant is over 16 years of age
  - At least 3ha of eligible land
- Penalties applied for late submissions of all schemes (some not accepted at all if late!)



# Cross Compliance

- **Comply with GAEC (Good Agricultural & Environmental Conditions)**
  - Prevention of environmental degradation
- **Comply with SMR's (Statutory Mandatory Requirements)**
  - SMR 7 Livestock Identification & Traceability - Cattle
  - SMR 9 Livestock Identification & Traceability – Sheep & Goats
  - SMR 13 – Welfare of Farmed Animals
- **Penalties may be applied depending on the severity of any breaches!**

# QMS FARM ASSURANCE



- Apply to become member of scheme
- Pre-approval inspection
  - Look around some of your livestock
  - Check facilities, sheds, storage, handling
  - Flock/herd registers up to date
  - Medicine records completed & up to date
  - Animal health plan in place
  - Registered feed user – trading standards
  - Waste management plan – SEPA derogation
  - Baiting plan for vermin/ spray records



# Thank You

